

PART-II-A

Proforma for Service Fee and OS charges

Name of the Bidding Company:

Financial Bid for outsourcing of Consular/Passport/Visa/GEP Services

- (a) Basic Service fee for various services:
[excluding Enrolment of Fingerprint biometrics and Facial biometric capture]
- (b) Enrolment of Fingerprint biometrics charges:
- (c) Facial biometric capture charges:
- (d) Charge for scanning/digitization/indexation of CPV documents:
(OSP is responsible for timely scanning/digitisation/Indexation of all the CPV application forms along with enclosures, as per the provisions in the RFP and handing over the digitized data in CDs/DVDs or any other storage format to the Mission/Post. Recently, it has been informed that 'simultaneous document upload facility' for Regular Visa applicants is ready for roll out. Once 'simultaneous document upload facility' for Regular Visa applicants is operational and notified to the OSP, then scanning/digitization/indexation of Regular Visa applications and enclosures and providing digitized data in CDs/DVDs or any other storage format will not be required.)

Note: It is mandatory to give information for (b), (c) and (d) above.

Please also refer to Chapter XVIII: Submission Requirements, Para 32, pages 44-45.

PART-II-B Offer for Optional Services

S. No.	Name of the OS	Maximum Price fixed by Post	Price Offered
i.	Photocopying (per page)	Euro 0.200	
ii.	Photographs (4 photographs)	EURO 5.000	
iii.	Form filling	EURO 5.000- Passportregistration /Misc. consular services EURO 5.000-Visa Euro 5.000 – OCI registration with uploading of all documents	
iv.	Computer with internet facility for 30 minutes (form filing at kiosk)	EURO 5.000	
v.	Courier service(next day)	EURO 20-Passport	